NARSIMHA REDDY
ENGINEERING COLLEGE
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Accredited by NBA & NAAC with 'A' Grade

NRCM/IQAC/AY 2025-26/07

Date: **29.01.2026**

To
The Chairman
IQAC, Narsimha Reddy Engineering College,
Secunderabad.

Respected Sir,

Sub: Permission to conduct IQAC Meeting on 06.02.2026 in NRCM-reg

With reference to the subject cited above, an IQAC Meeting is proposed to be held on 06.02.2026 (Saturday) at 03:00 PM to deliberate on the following agenda items. In this regard, permission is kindly requested to conduct the meeting and discuss the agenda as proposed.

Agenda:

1. Approval of previous minutes of Meeting held on 15-11-2025 (Saturday), AY 2025-2026 and action taken.
2. Evaluation of teaching–learning processes and feedback analysis.
3. Evaluation of training, placements, and career guidance activities.
4. Review of research, innovation, publications, and patents.
5. Review of student support services and mentoring effectiveness.
6. Preparation of NBA SAR for B. Tech CSE (Cyber Security), CSE (Artificial Intelligence and Machine Learning).
7. Sports Meet Committees, Roles & Responsibilities
8. Preparation of Lesson Plans and Course Files Aligned with the Academic Calendar and Prescribed Syllabus.
9. Planning and Organization of National level project expo.
10. other matter with the permission of the Chair.

Thanking you,

Yours faithfully,

IQAC Coordinator

Dean-IQAC
NARSIMHA REDDY ENGINEERING COLLEGE
UGC Autonomous
Sy.No.518, Maisammaguda (V), Dhulapally (P),
Medchal (M & Dist.), Hyderabad-500100-TG.

Maisammaguda (V), Dhulapally (P)
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NRCM/IQAC/AY 2025-26/08

Date:02.02.2026

CIRCULAR

All members of the IQAC are hereby informed to attend the IQAC Meeting scheduled to be held on 06.02.2026 (Saturday) at 03:00 PM in the Board Room, Mahatma Gandhi Block.

Agenda:

1. Approval of previous minutes of Meeting held on 15-11-2025 (Saturday), AY 2025-2026 and action taken.
2. Evaluation of teaching–learning processes and feedback analysis.
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IQAC Coordinator

Dear IQAC
NARSIMHA REDDY ENGINEERING COLLEGE
UGC Autonomous
Sy.No.518, Maisammaguda (V), Dhulapally (P),
Medchal (M & Dist.), Hyderabad-500100-TG.

PRINCIPAL

PRINCIPAL
NARSIMHA REDDY ENGINEERING COLLEGE
UGC AUTONOMOUS
Sy.No.518, Maisammaguda (V), Dhulapally (P),
Medchal (M & Dist.), Hyderabad-500100-TG.

Copy to:

1. The Chairman – for kind information
2. Heads of all Departments
3. Members Concerned

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NRCM/IQAC/AY 2025-26/09 **Date: 06.02.2026**

INTERNAL QUALITY ASSURANCE CELL (IQAC)
Minutes of IQAC Meeting, AY 2025-2026

Minutes of the meeting of the "Internal Quality Assurance Cell (IQAC)" of Narsimha Reddy Engineering College, Secunderabad, held on 06.02.2026(Saturday) at 03:00 PM in the Board Room, Mahatama Gandhi Block.

Chairperson-IQAC, welcomed all the members of IQAC. He requested IQAC Coordinator to conduct the meeting.

The IQAC Coordinator, welcomed all members and outlined the agenda for the Academic Year 2025–26. He presented the agenda points and requested the members for appropriate suggestions and approval.

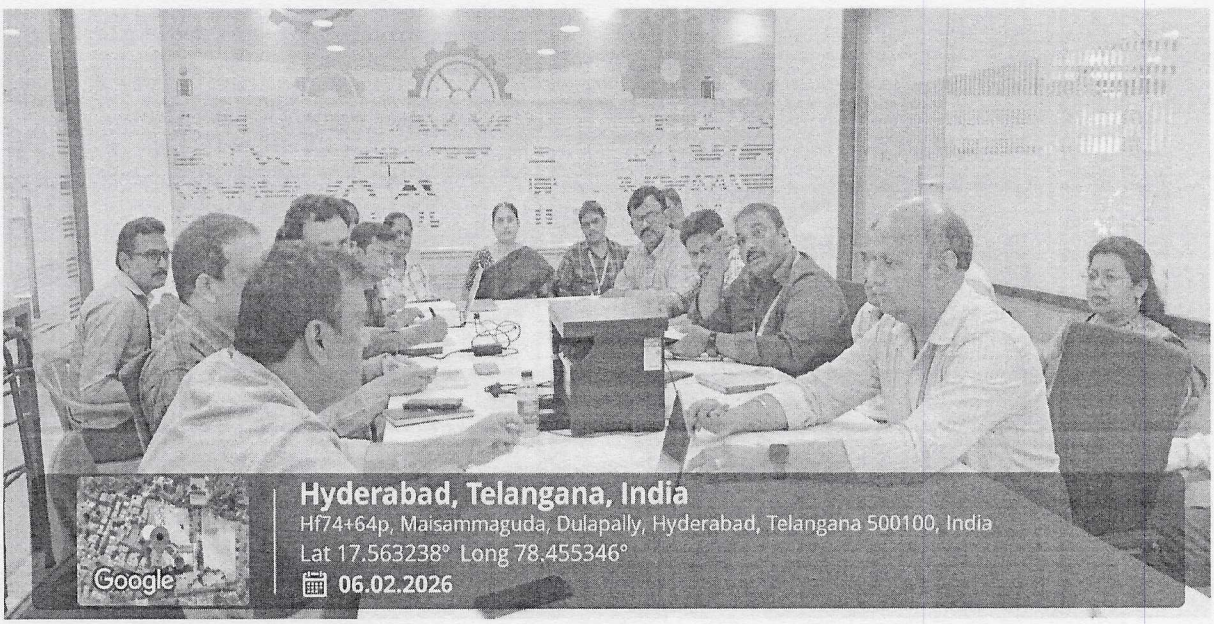
Agenda-wise Discussions and Resolutions

Item No.	Agenda Item	Discussions and Resolutions
1	**Approval of Previous Meeting Minutes and Action Taken Report**	The minutes of the previous meeting held on 15-11-2025 (Saturday), during AY 2025–2026, were presented before the committee for review and confirmation. The Action Taken Report (ATR) on the resolutions of the previous meeting was also discussed. **Resolution:** The committee approved the minutes of the previous meeting and instructed the concerned members to ensure timely completion of any pending action points.
2	**Evaluation of Teaching–Learning Processes and Feedback Analysis**	The committee reviewed the effectiveness of teaching–learning practices, academic performance, syllabus coverage and feedback collected from students. The importance of innovative teaching methodologies, ICT-enabled teaching, experiential learning and continuous assessment was emphasized. **Resolution:** All HoDs were instructed to analyze student feedback, identify areas requiring improvement and implement necessary corrective measures to enhance teaching–learning effectiveness in concern with Dean-Acdademics.

3	**Evaluation of Training, Placements and Career Guidance Activities**	The committee reviewed the training programmes, placement activities, internships and career guidance initiatives undertaken by the institution. The need to strengthen industry interactions, technical training, aptitude skills, communication skills and interview preparation was discussed. **Resolution:** The Training and Placement Cell, in coordination with the HoDs, shall strengthen placement-oriented training, encourage industry internships and organize career guidance programmes to improve student employability and placement opportunities.
4	**Review of Research, Innovation, Publications and Patents**	The committee reviewed faculty and student participation in research activities, journal publications, patents, funded projects and innovation initiatives presented by Dean-R&D Dr. Dileep Kumar Reddy. Members emphasized the importance of quality publications, interdisciplinary research, consultancy and research funding. **Resolution:** All HoDs were instructed to encourage faculty members to publish research papers in reputed indexed journals, pursue funded research projects, file patents and actively involve students in research and innovation activities.
5	**Review of Student Support Services and Mentoring Effectiveness**	The committee reviewed the functioning of the mentoring system, student counselling, academic support, grievance redressal and other student welfare initiatives. The importance of identifying academically weak students and providing timely support was emphasized. **Resolution:** All HoDs shall ensure effective implementation of the mentoring system, conduct periodic mentor–mentee interactions, maintain proper records and initiate remedial measures for students requiring additional academic support.
6	**Preparation of NBA SAR for B.Tech CSE (Cyber Security) and CSE**	The committee discussed the preparation of Self-Assessment Reports (SARs) for NBA accreditation under Tier-I for B.Tech CSE (Cyber Security) and CSE (Artificial Intelligence and Machine Learning). The importance of maintaining updated records relating to

	(Artificial Intelligence and Machine Learning)	OBE implementation, CO–PO/PSO attainment, faculty contributions, student performance, infrastructure and continuous improvement was emphasized. **Resolution:** The concerned HoDs and NBA Criteria Coordinators were instructed to complete the SAR documentation, verify supporting evidence and submit the reports to IQAC for internal review before final submission.
7	**Sports Meet – Committees, Roles and Responsibilities**	The committee discussed the planning and organization of the institutional Sports Meet UTKRISHT-2K26. The formation of various committees for event coordination, ground arrangements, student participation, discipline, refreshments, medical assistance and prize distribution was proposed. **Resolution:** The Physical Education Department & Mrs. G Shailaja Reddy, Sports Coordinator, in coordination with the concerned faculty members, shall constitute the necessary committees, assign specific roles and responsibilities and ensure the smooth and successful conduct of the Sports Meet.
8	**Preparation of Lesson Plans and Course Files Aligned with the Academic Calendar and Prescribed Syllabus**	The committee emphasized the importance of preparing comprehensive lesson plans and maintaining updated course files in accordance with the approved academic calendar and prescribed syllabus. Members discussed the inclusion of COs, CO–PO/PSO mapping, teaching methodologies, assessment plans, assignments, question banks and attainment records. **Resolution:** All faculty members shall prepare lesson plans and course files before the commencement of the semester. HoDs shall verify their completeness and ensure timely syllabus coverage and proper documentation.
9	**Planning and Organization of National Level Project Expo**	The committee discussed the planning and organization of a **National-Level Project Expo IGNITE-2K26** to encourage innovation, creativity, technical competence and project-based learning among students. Members emphasized providing a platform for students from various institutions to showcase their innovative

		projects, exchange technical knowledge and develop problem-solving skills. **Resolved** to constitute the necessary organizing committees. Dr.Dileep Kumar Reddy is directed to finalize the event schedule, invite participation from other institutions and arrange expert evaluation of projects. The concerned HoDs and coordinators shall ensure effective planning, publicity, industry participation and necessary arrangements for the successful conduct of the event.
10	**Any Other Matter with the Permission of the Chair**	The Chairperson emphasized the importance of academic discipline, timely completion of assigned responsibilities, proper maintenance of departmental records and continuous improvement in academic and administrative activities. **Resolution:** All HoDs and concerned coordinators were instructed to ensure timely implementation of the committee's resolutions and submit progress reports during subsequent review meetings.



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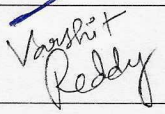
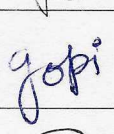
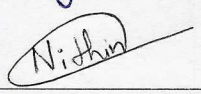
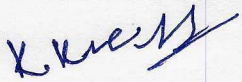
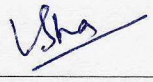
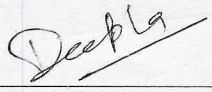
Internal Quality Assurance Cell

List of Attendees

Venue: Board Room **Date:** 06.02.2026 **Time:** 03.00 pm

S. No.	Name	Designation in IQAC	Signature
1	Dr. R. Lokanadham	Chairperson	
2	Mr. J. Trishul Reddy	Management Member	
3	Dr. P. Dileep Kumar Reddy	Member	
4	Dr. P. Venkat Rao	Member	
5	Mrs. Ch. Srilakshmi	Member	
6	Mr. D. Srinivas	Member	
7	Mr. C. Dinakaran	Member	
8	Dr. C. Sasikala	Member	
9	Dr. K. Purushotham Prasad	Member	
10	Dr. N. Kavitha	Member	
11	Dr. V. Srilakshmi	Member	
12	Dr. G. Ramu	Member	
13	Dr. G. Lachiram	Member	
14	Dr. D. Simhana Devi	Member	
15	Dr. P. Nimitha	Member	
16	Mrs. N. Sai Kiranmai	Member	
17	Dr. P. Nagaraja	Member	

18	Mrs. R. Satyavathi	Member	
19	Mr. P. Srinivasa Rao	Local Society Member	
20	Ms. R. Varshith Reddy	Student Member	
21	Mr. Gopi Krishna. G	Student Member	
22	Mr. Nithin Thoranala	Alumni Member	
23	Mr. K. Kamashi Krishna	Employer Member	
24	Ms. M. V. Ushasree	Industry Member	
25	Mr. L. Deepla	Stakeholder Member	
26	Mr. D. V. Varaprasad	IQAC Coordinator	